

FLASH REPORT

Name of Local Jurisdiction:	Name of County in Which Located:
Form Compiled By (Name):	Title:
Address:	Phone:
Date:	Time:

NOTE: 1. Counties consolidate data for county agencies and cities, villages, and townships that are part of the county emergency management program. 2. Separate municipal emergency management programs (jurisdictions over 10,000 in population with a separate emergency management coordinator) report data only for that municipality. 3. See special instructions below if sending report by e-mail.

LINE 1	Type of condition, emergency, or disaster:
LINE 2	Date and time of occurrence:
LINE 3	Describe the area affected (counties, townships, etc.):
LINE 4	Describe road conditions, including major highways impassable:
LINE 5	Estimated number: A. Deaths _____ B. Injuries _____ C. Stranded _____ D. Needing Shelter _____
LINE 6	Estimated number of homes damaged:
LINE 7	Estimated number of homes destroyed:
LINE 8	Estimated number of businesses damaged:
LINE 9	Estimated number of businesses destroyed:
LINE 10	Briefly describe the damage to public buildings (i.e., number damaged, extent of damage, estimated cost):
LINE 11	Briefly describe the damage to utility systems (i.e., extent of damage, service disruptions, estimated costs):
LINE 12	Describe local actions taken or to be taken:
LINE 13	Describe outside assistance needed or requested:
LINE 14	Has a local "state of emergency" been declared? Yes _____ No _____

INSTRUCTIONS

1. This information must be forwarded immediately by LEIN, facsimile or e-mail to the appropriate EMD/MSP District Coordinator, the Emergency Management Division office (LEIN code: ELES; e-mail address: emdseoc@state.mi.us), and MSP Special Operations (LEIN code: ELOP; e-mail address: operationslts@state.mi.us).
- (IF USING E-MAIL): TO ENSURE THAT MSP SPECIAL OPERATIONS HAS RECEIVED THE E-MAIL TRANSMISSION, PLEASE CALL THEM AT (517) 336-6605 (24 HR. #), OR SEND THEM A BRIEF LEIN MESSAGE, INDICATING THAN AN E-MAIL MESSAGE HAS BEEN SENT. BE SURE TO PROVIDE YOUR PHONE # AND E-MAIL ADDRESS FOR DATA VERIFICATION.
2. If using LEIN, facsimile or e-mail will delay the information, the telephone should be used.
3. Update the information (for better or worse) as necessary.
4. To access the form via LEIN, type F DISASTERS